



## PUBLIC ART PROPOSAL

**Name of Artist(s):** \_\_\_\_\_

**Type of Artwork:** \_\_\_\_\_

**Title of Artwork:** \_\_\_\_\_

This form is to be used by those seeking to donate artwork to the city for display in a public area. **NOTE:** There is a 30-day notice for public comment before recommendation from the Public Arts Commission.

1. Attach a copy or rendering of the artwork, and a photograph, video, drawing, model, or other representation of the artwork.
2. Attach the proposed location of the artwork, and a photograph, video, drawing, or other representation of the area immediately surrounding where the artwork would be placed.
3. Describe the materials comprising the artwork, dimensions, approximate weight, finish, color, and any special treatments or protective coatings applied to the artwork.

---

---

---

---

---

4. Describe the method for mounting or displaying the artwork. Include a description of the materials and appearance of the base, fixtures or other visible physical features displaying the art.

---

---

---

---



**PUBLIC ART PROPOSAL**

5. Describe the anticipated life of the artwork in the proposed location. \_\_\_\_\_

---

---

---

---

6. Describe how the artwork might change appearance over time. \_\_\_\_\_

---

---

---

7. Describe the methods and techniques to maintain the artwork. Include a maintenance plan, estimated costs of maintenance, and how maintenance will be funded.

---

---

---

---

8. Please specify that no rights will be retained by the artist(s) with respect to the artwork.

**Artist Initials** \_\_\_\_\_ **Artist Initials** \_\_\_\_\_ **Artist Initials** \_\_\_\_\_ **Artist Initials** \_\_\_\_\_

Or, specify rights that will be retained by the artist(s) with respect to artwork and future removal of the artwork from the designated public area proposed to display the artwork.

---

---

---

---



## PUBLIC ART PROPOSAL

9. Describe any proposed assistance sought from the city, other public agencies or donors in connection with the fabrication, development, installation, and maintenance of the artwork.

---

---

---

---

---

10. **Property Owner Consent.** Consent of any property owner who intends to display artwork on private property as part of a public art program and terms under which the display will occur.

---

---

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Address

\_\_\_\_\_  
***Property Owner Signature***

\_\_\_\_\_  
Date

11. **Artist/Donor Contract Acknowledgement.** Artist(s) and donor(s) are prepared to execute a contract or other document, which, in the estimation of the City Attorney and City Manager, protects and serves the fiscal and other interests of the city in connection with the acquisition or donation of the artwork proposed for display in a public area.

\_\_\_\_\_  
***Artist Signature***

\_\_\_\_\_  
Date

\_\_\_\_\_  
***Artist Signature***

\_\_\_\_\_  
Date

\_\_\_\_\_  
***Donor Signature***

\_\_\_\_\_  
Date



**PUBLIC ART PROPOSAL**

Submitted By: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

**Return Completed Form To:**

**City of Vista, Recreation & Community Services Department**

**Attn: Public Arts Staff Liaison**

**200 Civic Center Drive**

**Vista, CA 92084**

**Or Email To**

***vistapublicart@cityofvista.com***



